

TILDEN TOWNSHIP BOARD OF SUPERVISORS

Monday, January 4, 2010
Re-organization Meeting

The Tilden Township Board of Supervisors held their re-organization meeting on Monday, January 4, 2010, at 8:00 A.M. The following were present: Supervisors Russell Werley, Judy Romig, and Gene Schappell, Township Secretary Cheryl Haus, Township Solicitor James Lillis and several citizens. A copy of the roster is on file with the secretary.

Chairman, Russell Werley called the re-organization meeting to order at 8:03 A.M followed by the Pledge of Allegiance.

Chairman, Russ Werley nominated James Lillis, Solicitor, as Temporary Chairperson.

CHAIRPERSON

Mr. Lillis asked for nominations for Chairperson. Judy Romig made a motion and Gene Schappell seconded the motion to nominate Russ Werley as Chairperson. No other nominations were received. Upon roll call, Romig, Schappell and Werley voted to elect Russ Werley as Chairperson.

VICE CHAIRPERSON

A motion was made by Gene Schappell and seconded by Russ Werley to nominate Judy Romig as vice chairperson. No other nominations were received. Upon roll call, Werley, Schappell and Romig voted to elect Judy Romig as Vice-Chairperson.

No public participation

APPOINT MANAGER, SECRETARY-TREASURER

A motion was made by Judy Romig and seconded by Russ Werley to appoint Cheryl Haus, township manager, secretary-treasurer. Upon roll call, Werley, Romig and Schappell voted yes.

COMPENSATION-TOWNSHIP MANAGER, SECRETARY/TREASURER

A motion was made by Judy Romig and seconded by Russ Werley to set the salary of the township manager, secretary-treasurer at \$33,750.00, the same as 2009. Upon roll call, Werley, Romig and Schappell voted yes.

TREASURER'S BOND

A motion was made by Judy Romig and seconded by Russ Werley to purchase the Treasurer's Bond for 2010 in the amount of \$2,300,000.00 from Essick & Barr at the quoted price of \$1,402.00.

Amount of Bond	<u>Strausser Ins.</u>	<u>H.A. Thompson</u>	<u>Essick & Barr</u>
\$2,300,000	no quote	\$2,627.00	\$1,402.00

Upon roll call, Romig, Werley and Schappell voted yes.

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HOLIDAYS

A motion was made by Judy Romig and seconded by Gene Schappell for the following 8 paid holidays for full-time employees. New Year's Day, President's Day, Good Friday, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas Day. Upon roll call, Romig, Werley and Schappell voted yes.

TOWNSHIP SUPERVISORS/TOWNSHIP EMPLOYEES

A motion was made by Russ Werley, seconded by Judy Romig to employ Supervisor Gene Schappell as an employee at the rate set by the auditors. Upon roll call, Werley and Romig voted yes.

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A motion was made by Gene Schappell and seconded by Russ Werley to employ Judy Romig as an employee at the rate set by the auditors. Upon roll call, Schappell and Werley voted yes.

APPOINT ASSISTANT SECRETARY & SET SALARY

A motion was made by Judy Romig and seconded by Russ Werley to appoint Stacy Degler as Assistant Secretary for 2010, holding the same wage rate as 2009. Upon roll call, Romig, Werley and Schappell voted yes.

APPOINT ROADMASTER

A motion was made by Russ Werley, seconded by Gene Schappell to appoint Timothy Luckenbill as roadmaster. Upon roll call, Werley, Schappell and Romig voted yes.

APPOINT ASSISTANT ROADMASTER

A motion was made by Judy Romig, seconded by Gene Schappell to reappoint Roy Shollenberger as assistant roadmaster. Upon roll call, Romig, Werley and Schappell voted yes.

DRIVEWAY INSPECTOR

A motion was made by Judy Romig and seconded by Russ Werley to appoint Timothy Luckenbill as driveway inspector. Upon roll call, Romig, Werley and Schappell voted yes.

TOWNSHIP SOLICITOR

A motion was made by Judy Romig and seconded by Gene Schappell to reappoint James Lillis and the law firm of Kozloff Stoudt as township solicitor, holding rates the same as 2009. Upon roll call, Romig, Werley and Schappell voted yes.

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TOWNSHIP ENGINEER

A motion was made by Judy Romig and seconded by Gene Schappell to reappoint Ron Tirpak and the firm of Carbon Engineering, Inc., as the township engineer, with rates the same as 2009. Upon roll call, Werley, Romig and Schappell voted yes.

ZONING HEARING BOARD

As per the MPC, terms are for 5 years.

A motion was made by Judy Romig, seconded by Gene Schappell to re-appoint Donna Bausher and the other members of the Zoning Hearing Board: Upon roll call, Werley, Romig and Schappell voted yes.

Ronnie Arndt, Sr.	(January, 2013)
Frederick Herman	(January, 2014)
Donna Bausher	(January, 2015)
Marie Rightmyer	(January, 2011)
Jon Larrabee	(January, 2012)

MEETING PAY

A motion was made by Russ Werley and seconded by Judy Romig to keep the same meeting pay of \$30.90 per meeting for the Zoning Hearing Board. Upon roll call, Romig, Werley and Schappell voted yes.

The Zoning Hearing Board will appoint their Solicitor at their Re-Organization meeting. Larry Valeriano will hold his prices the same as 2009.

APPLICATION FILING FEES

A motion for Resolution # 1, 2010, for a fee of \$1500.00 for any zoning hearing brought before the Zoning Hearing Board and/or Board of Supervisors, was made by Judy Romig and seconded by Gene Schappell. Upon roll call, Werley, Romig and Schappell voted yes.

ZONING OFFICER

A motion was made by Gene Schappell and seconded by Judy Romig to appoint Alfred Benesch & Company and Anthony Merklinger or Ed Yeager as zoning officer at the same prices for 2009. Upon roll call, Werley, Romig and Schappell voted yes.

CODE ENFORCEMENT OFFICER

A motion was made by Judy Romig and seconded by Gene Schappell to appoint Alfred Benesch & Company and Anthony Merklinger or Ed Yeager, as Code Enforcement Officer, at the same prices as 2009. Upon roll call Werley, Romig and Schappell voted yes.

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ZONING / BUILDING PERMIT FEES

A motion for Resolution #2, 2010 to set Zoning / Building permit fees as per the attached schedule, was made by Judy Romig and seconded by Gene Schappell. Upon roll call, Romig, Werley and Schappell voted yes.

WAGES - POLICE DEPARTMENT PART-TIME

A motion was made by Gene Schappell and seconded by Judy Romig, to set the rates for part-time police officers as follows:

Patrolman \$17.00/hr.

Newly hired patrolman \$12.36/hr.

Upon roll call, Romig, Werley and Schappell voted yes.
Full-time officers are per contract

APPOINTMENTS - EMPLOYEESPART TIME ROAD DEPARTMENT EMPLOYEES

A motion was made by Russ Werley, seconded by Judy Romig to employ the following part-time road department employees:

Russell Werley,	CDL Driver & laborer
Roy Shollenberger,	CDL Driver & Laborer
Arthur Miller,	Driver & Laborer as needed
Mahlon Berk,	CDL Driver & Laborer as needed
Kermit Shollenberger	Grader Operator as needed
Donald Raezer,	CDL Driver & Laborer as needed
Karl Halye,	Driver & Laborer as needed
Scott Haus,	Driver & Laborer as needed
Troy Ovechka,	Driver & Laborer as needed
Matthew Luckenbill	Laborer as needed
Adam Fornwalt	Laborer as needed

Upon roll call, Werley, Romig and Schappell voted yes.

PLANNING COMMISSION SECRETARY & CLERK/ZONING HEARING BOARD

A motion was made by Judy Romig and seconded by Gene Schappell to reappoint Cheryl Haus, as planning commission secretary and clerk to the Zoning Hearing Board. Upon roll call, Werley, Romig and Schappell voted yes.

CLEANING PERSON - TOWNSHIP BUILDING

A motion was made by Gene Schappell and seconded by Judy Romig to retain Cinderella Cleaning Service to clean the municipal building @ \$122.00 per visit. Upon roll call, Werley, Romig and Schappell voted yes.

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SET ACTIVE EMPLOYEES WAGES

A motion was made by Judy Romig and seconded by Gene Schappell to set employee wages per the following scale and to freeze wages for 2010

BASE RATES:

Starting rate ----	\$ 10.82/hr.
6 mos. -----	\$ 11.33/hr.
1 yr. -----	\$ 11.90/hr.
2 yrs. -----	\$ 12.41/hr.
3 yrs. -----	\$ 12.98/hr.
4 yrs. -----	\$ 13.49/hr.
5 yrs. -----	\$ 14.06/hr.
6 yrs. -----	\$ 14.57/hr.
7 yrs. -----	\$ 15.14/hr.
8 yrs. -----	\$ 15.66/hr.
9 yrs. Or more----	\$ 16.22/hr.

Upon roll call, Romig, Werley and Schappell voted yes.

A motion was made by Gene Schappell and seconded by Judy Romig to pay the following wages:

Secretary's fee to handle the administrative duties of the planning commission	\$185.00/mo. (same)
Secretary's fee to handle the administrative duties to the zoning hearing board	\$ 30.00/mtg. (same)

Upon roll call, Werley, Romig and Schappell voted yes.

CHAIRMAN / VACANCY BOARD

A motion was made by Judy Romig and seconded by Gene Schappell to appoint Roy Borkey to the position of Chairman of the Vacancy Board. Upon roll call, Romig, Werley and Schappell voted yes.

LOCAL SERVICES TAX & AMUSEMENT TAX COLLECTOR

A motion was made by Judy Romig and seconded by Gene Schappell to appoint Dorothy McLaughlin to collect the LST & Amusement taxes. Upon roll call, Romig, Werley and Schappell voted yes.

TAX COLLECTOR COMMISSION/COLLECTION OF LOCAL SERVICES TAXES, AMUSEMENT TAX & STREET LIGHT TAX

A motion was made by Russ Werley and seconded by Judy Romig to pay the tax collector a 5% commission to collect the Local Services Tax, Amusement Tax, street light tax and prior per capita tax. Upon roll call, Werley, Romig and Schappell voted yes.

DELINQUENT TAX COLLECTOR (PRIOR YEAR TAXES)

A motion was made by Judy Romig and seconded by Gene Schappell to appoint Sunshine Weiss to collect the prior year real estate, West Hamburg Street Light, TIP Street Light and Local Services taxes for the fiscal year 2009 until January 31, 2010 and to collect the 4th quarter interim taxes until January 31, 2010. Upon roll call, Romig, Werley and Schappell voted yes.

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SEWAGE ENFORCEMENT OFFICER

A motion was made by Russ Werley and seconded by Judy Romig to appoint GreenSite Environmental and James Milnes as the sewage enforcement officer for the fiscal year 2010. Upon roll call, Werley, Romig and Schappell voted yes.

ALTERNATE SEWAGE ENFORCEMENT OFFICER

A motion was made by Russ Werley and seconded by Judy Romig to appoint Alfred Benesch & Company as alternate sewage enforcement officers for the fiscal year 2010. Upon roll call, Werley, Romig and Schappell voted yes.

SEWAGE PERMIT FEES

A motion for Resolution # 3, 2010 was made by Judy Romig and seconded by Russ Werley to adopt the Sewage Fees, as attached, and to include with the sewage permit fees, a fee for hearings under the Sewage Facilities Act. Hearing requested by the applicant - initial fee - \$1,000.00 plus an additional fee to include stenographic costs and counsel fees to be paid prior to the issuance of the decision. Upon roll call, Romig, Werley and Schappell voted yes.

EMERGENCY MANAGEMENT COORDINATOR

A motion was made by Russ Werley and seconded by Gene Schappell to appoint Troy Hatt as Emergency Management Coordinator for 2010. Upon roll call, Werley, Romig and Schappell voted yes.

DEPUTY EMERGENCY MANAGEMENT COORDINATOR

A motion was made by Russ Werley and seconded by Judy Romig to appoint James Landis, upon acceptance by Mr. Landis, as Deputy Emergency Management Coordinator. Upon roll call, Romig, Werley and Schappell voted yes.

TILDEN TOWNSHIP FIRE MARSHALL

A motion was made by Gene Schappell and seconded by Judy Romig to appoint Troy Hatt as Tilden Township Fire Marshall. Upon roll call, Werley, Romig and Schappell voted yes.

FIRE CODES INSPECTOR

A motion was made by Russ Werley and seconded by Gene Schappell to appoint Troy Hatt as Fire Codes Inspector. Upon roll call, Werley, Schappell and Romig voted yes.

ASSISTANT FIRE CODES INSPECTOR

A motion was made by Judy Romig and seconded by Gene Schappell to appoint Alfred Benesch and Anthony Merklinger as Assistant Fire Codes Inspector. Upon roll call, Werley, Romig and Schappell voted yes.

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PLANNING COMMISSION MEMBERS

As per Ordinance # 140, 2002, the terms of the members shall be for four (4) years.

A motion was made by Judy Romig and seconded by Gene Schappell to reappoint Thomas Hojnowski and other members of the Planning Commission.

Dale Keener,	January, 2011
Kristi Koinski,	January, 2011
Tom Hojnowski,	January, 2014
William Byassee,	January, 2013
JoAnn Rahausser,	January, 2012

Upon roll call, Romig, Schappell and Werley voted yes.

SUBDIVISION FILING FEES

A motion for Resolution # 4, 2010 was made by Judy Romig and seconded by Gene Schappell to adopt the Subdivision Filing fees, as per the attached sheet, for 2010. Upon roll call, Romig, Werley and Schappell voted yes.

PARK & RECREATION BOARD

The Park & Recreation Board consists of 5 or 7 members---5 year terms

A motion was made by Judy Romig and seconded by Russ Werley to reappoint members to the Park & Recreation Board. Upon roll call, Romig, Werley and Schappell voted yes.

Beth Jackowski	January 2011
Mark Swank	January 2013
Natalie Leshner	January 2014
Kathy Kauffman	January 2012
Tom Romig	January 2012
Vacant	January 2013

Joel Reimert did not respond, however, remains until a successor is appointed or he resigns.

REPRESENTATIVE/BERKS COUNTY COOPERATIVE PURCHASING COUNCIL

A motion was made by Russ Werley and seconded by Gene Schappell to designate Cheryl Haus as the representative and Stacy Degler as the alternate to serve on the Berks County Cooperative Purchasing Council. Upon roll call, Schappell, Romig, and Werley voted yes.

REPRESENTATIVES/NORTHERN BERKS RECREATION COMMISSION

A motion was made by Judy Romig, seconded by Russ Werley to appoint Pat Adams as the delegate and Donald Waldron and Barry Shollenberger as alternates to serve on the Northern Berks Recreation Commission. Upon roll call, Werley, Romig and Schappell voted yes.

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ENVIRONMENTAL ADVISORY COUNCIL

5 members

A motion was made by Judy Romig and seconded by Gene Schappell to re-appoint the following members to the Environmental Advisory Council.

Mark Swank

Pat Adams

Shawn Arbaugh

Upon roll call, Werley, Romig and Schappell voted yes.

DEPOSITORIES

A motion was made by Russ Werley and seconded by Gene Schappell to retain the depository as follows: VIST Financial as depository for the General Fund, Payroll Fund, Park & Recreation Fund and West Hamburg Street Light Fund, State Fund, Capital Reserve Fund, SEO Fund, Recreation Fund, Sewer Fund, TIP Street Light Fund, Traffic Light Fund, Sovereign Grant, Park Land Fund, and all the Escrow Funds. Upon roll call, Werley, Romig and Schappell voted yes.

CERTIFY DELEGATES

A motion was made by Russ Werley and seconded by Judy Romig to appoint the township supervisors and the secretary as delegates to attend the PSATS State Convention to be held on April 18th - 21st, 2010 at the Hershey Lodge & Convention Center. Upon roll call, Werley, Romig and Schappell voted yes.

DESIGNATE VOTING DELEGATE

A motion was made by Russ Werley, seconded by Gene Schappell to appoint Cheryl Haus, as the voting delegate at the PSATS convention. Upon roll call, Werley, Romig and Schappell voted yes.

REIMBURSEMENT FOR EXPENSES

A motion was made by Judy Romig, seconded by Russ Werley to authorize the treasurer to pay the registration fees and room deposit for the PSATS convention from the General Fund as per the township code, Section 612. This amount to be deducted when the delegates are reimbursed for their allowable expenses. Upon roll call, Werley, Romig and Schappell voted yes.

REIMBURSEMENT - MILEAGE EXPENSE

A motion for Resolution # 5, 2010 was made by Russ Werley and seconded by Gene Schappell to reimburse township personnel for use of their personal vehicles, for mileage, as per the lowered IRS rate, of .50 cents/mile, for 2010. Upon roll call, Werley, Romig and Schappell voted yes.

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ATTENDANCE / WORKSHOPS & PAYMENT OF REGISTRATION FEES & EXPENSES

A motion was made by Russ Werley and seconded by Judy Romig to authorize officials to attend various workshops, including the secretary to attend the PLGSA conference, and the township to reimburse the official for registration fees and expenses. Upon roll call, Romig, Werley and Schappell voted yes.

FEE SCHEDULE

A motion for Resolution # 6, 2010, was made by Judy Romig and seconded by Gene Schappell for fees and charges for hearings, variances, special exceptions, curative amendments, conditional use hearings, zoning books, maps, preliminary opinion requests, solicitation permits, driveway permits and facilities use, as per the attached fee schedule. Upon roll call, Werley, Romig and Schappell voted yes.

ADJOURNMENT

Since there was no further business, a motion was made by Judy Romig and seconded by Gene Schappell to adjourn the re-organization meeting at 8:31 A.M. Upon roll call Werley, Romig and Schappell voted yes.

ATTEST:

Cheryl A. Haus
Secretary