

**TILDEN TOWNSHIP BOARD OF SUPERVISORS**

Wednesday, May 8, 2019  
Regular Meeting

The Tilden Township Board of Supervisors met in the Township Municipal Building with the following present: Supervisors Gene Schappell, Fred Herman and Richard DeLong, Police Chief William McEllroy, Township Solicitor Joan London, Road Master Michael Quick, Township Secretary/Treasurer Monica Flower and local residents. A copy of the roster is on file with the secretary.

The meeting was called to order by Chairman Gene Schappell, at 6:59 P.M. followed by the Pledge of Allegiance.

**PUBLIC PARTICIPATION -**

-A resident requested the Township to consider Our Foundation Hometown Heroes flags. The Secretary was directed to call Our Town Foundation regarding the process of participation for the next workshop meeting.

**SUBDIVISION/LAND DEVELOPMENT**

- A. A Motion was made by Gene Schappell and seconded by Fred Herman to adopt **Resolution #2019-9 Walnut Acres Sewage Facilities Planning Module**. Upon roll call Schappell, Herman and DeLong voted yes.
- B. A Motion was made by Gene Schappell and seconded by Fred Herman to reaffirming the approval of the planning module for Cabela's lots 4, 5 & 6. Upon roll call Schappell, Herman and DeLong voted yes.
- C. A Motion was made by Gene Schappell and seconded by Fred Herman to grant Cabela's waiver request of deferment of the ESPC plan until the time of land development plan submittal for Lots 4, 5 & 6. Upon roll call Schappell, Herman and DeLong voted yes.
- D. A Motion was made by Fred Herman and seconded by Richard DeLong granting the request for deferral of the sidewalk requirements until the time of land development plan submittal for lots 4, 5 & 6. Upon roll call Schappell, Herman and DeLong voted yes.
- E. A Motion was made by Gene Schappell and seconded by Fred Herman to approve Cabela's subdivision subject to the Township Engineer's review letter dated April 4, 2019, and subject to the waivers and deferments granted by the Board of Supervisors. Upon roll call Schappell, Herman and DeLong voted yes.

**THE MEETING WAS RECESSED AT 7:22 P.M. FOR AN EXECUTIVE SESSION REGARDING LITIGATION AND RECONVENED AT 7:39 P.M.**

**PAYMENT OF BILLS**

A Motion was made by Gene Schappell and seconded by Fred Herman to pay the following bills and accept the debt service: Upon roll call, Schappell, Herman and DeLong voted yes.

**PAYMENT OF BILLS**

- General Fund** - Ck# 3538 - 3574 & 3578 in the amount of \$149,965.35  
Auto deductions in the amount of \$3,370.29
- Payroll** - Ck# 13277 - 13282 and EFT in the amount of \$27,538.07  
ACH & EFTPS Transfers (Fed, State taxes) \$10,101.98
- Cabela Traffic Light** - Auto deductions in the amount of \$58.85
- Sewer Fund** - Ck# 3096 - 3098 in the amount of \$63,214.03  
Auto deductions in the amount of \$604.81
- TIP Traffic Light** - Auto deductions in the amount of \$59.10
- TIP Street Light Fund** - Auto deduction in the amount of \$744.42
- West Hamburg Street Light** - Auto deduction in the amount of \$231.76

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**Building & Zoning** - Ck# 249 - 250 in the amount of \$622.11  
**Tilden Ridge Traffic Light Fund** - Auto deductions in the amount of \$89.06  
**Traffic Impact Fee Fund** - Ck# 1011 in the amount of \$441.00

**DEBT SERVICE**

Building - \$365,000.00  
Tilden Collection System - \$ 2,201,212.22  
HMA sewer expansion - \$3,180,405.59

**APPROVAL OF MINUTES**

**A Motion was made by Richard DeLong and seconded by Fred Herman to approve the Workshop Minutes for April 5, 2019 and Regular Meeting minutes of April 10, 2019. Upon roll call Schappell, Herman and DeLong voted yes.**

**REPORT - POLICE**

The report for April 2019 was given by Chief McEllroy.

**REPORT - SOLICITOR**

**REPORT - ZONING/BUILDING**

The Report for April 2019 was received.

**REPORT - ROADMASTER/DRIVEWAY**

The Report for April 2019 was received.

The discussion continued regarding the purchase/financing options of a new backhoe including options of trading-in or selling the currently owned backhoe. Board of Supervisors agreed to moved forward to sell the backhoe and start the process to acquire a new backhoe from John Deere.

**A Motion was made by Gene Schappell and seconded by Fred Herman to approve the purchase of the RACPro Sign/Highway Inventory & Mapping Bundle from Jamar Technologies not to exceed \$2,400.00 to be taken from signs budget. Upon roll call Schappell, Herman and DeLong voted yes.**

Update on Pump Station #2, the controller malfunctioned and has been repaired and functioning well.

The new sweeper is working well. A water system was designed and installed on the sweeper, saving the Township \$1,500 - \$1,800.

**REPORT-SECRETARY**

The secretary's report for April 2019 was given by Monica Flower.

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**REPORT - PARK & RECREATION**

A Motion was made by Gene Schappell and seconded by Richard Herman to purchase five picnic table frames @ \$287.00 each for a total of \$1,435.00. Upon roll call Schappell, Herman and DeLong voted yes.

The concrete for the pavilion/baseball area will be done after the baseball season.

A Motion was made by Richard DeLong and seconded by Fred Herman to repave and remark the basketball court at the Jim Rhoades Memorial Park for under \$10,000.00. Upon roll call Schappell, Herman and DeLong voted yes.

**Environmental Advisory Council (EAC)**

A meeting needs to be scheduled and a Chairman elected. The Adopt-A-Roadway program will be overseen by this committee once organization is established. The Secretary is to contact members to schedule and advertise the meeting.

A Motion was made by Gene Schappell and seconded by Richard DeLong to authorize the advertisement of the EAC meeting once it's scheduled. Upon roll call Schappell, Herman and DeLong voted yes.

**REPORT - OLD BUSINESS**

**REPORT - NEW BUSINESS**

A Motion was made by Fred Herman and seconded by Richard DeLong to accept the Utility Relocation Reimbursement Agreement with PennDOT. Upon roll call Schappell, Herman and DeLong voted yes.

A Motion was made by Gene Schappell and seconded by Fred Herman to accept the 2018 Audit report done by RKL. Upon roll call Schappell, Herman and DeLong voted yes.

The audit report noted there were no knowledge of any uncorrected misstatements in the financial statements (which is a good report that reflects on Monica there were no mistakes or misstatements). Also there is no knowledge of any allegations of suspected fraud involving management or employees who have significant roles in the internal control or others where fraud could have a material affect on financial statements. There is no knowledge of any allegations or fraud or suspected fraud affecting the Township financial statements received in communications from employees, former employees, analysis, regulators, short sellers and others.

A Motion was made by Fred Herman and seconded by Gene Schappell to accept the RKL Audit report for 2018 - Financial Statements & Supplementary Information. Upon roll call Schappell, Herman and DeLong voted yes.

A Motion was made by Richard DeLong and seconded by Fred Herman to authorize advertisement of Ordinance 235-2019 to amend the UCC adoption ordinance (Ordinance 148-2004) to adopt the 2014 & 2015 amendments to the PA Construction Code Act pending the review and approval of the Township Engineer. Upon roll call Schappell, Herman and DeLong voted yes.

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**MISCELLANEOUS**

- A. Blue Mountain Wildlife Newsletter - Winter 2018
- B. union Fire Co. #1 of Hamburg - 1<sup>st</sup> Qtr
- C. Hamburg Area Historical Society - Spring 2019
- D. The Township Planner - 2<sup>nd</sup> Qtr 2019

**ADJOURNMENT**

A Motion was made by Richard DeLong and seconded by Gene Schappell to adjourn the meeting @ 9:01 P.M. Upon roll call, Schappell, Herman and DeLong voted yes.

ATTEST:

Monica Flower  
Secretary