

TILDEN TOWNSHIP BOARD OF SUPERVISORS

Wednesday, December 8, 2021
 Regular Meeting
 Year-end Meeting
 Budget Adoption

The Tilden Township Board of Supervisors met in the Township Municipal Building with the following present: Supervisors Gene Schappell, Fred Herman and Richard DeLong, Police Chief William McEllroy, Road Master Michael Quick, Township Solicitor Joan London, Township Manager/Secretary/Treasurer Monica Flower, Township Assistant Secretary Lorraine Ramirez, Township Engineer Joe Zucofski and local residents. A copy of the roster is on file with the secretary.

The meeting was called to order by Chairman Gene Schappell, at 7:03 P.M. followed by the Pledge of Allegiance.

PUBLIC PARTICIPATION

- None

PAYMENT OF BILLS

A Motion was made by Richard DeLong and seconded Fred Herman to pay the following bills and accept the debt service: Upon roll call Schappell, Herman and DeLong voted yes.

PAYMENT OF BILLS

General Fund - Ck# 4563 - 4572 in the amount of \$27,033.28
 Auto deductions in the amount of \$12,823.91
 Wire Transfer in the amount of \$22,680.54
Payroll - Ck# 13519 - 13523 and EFT in the amount of \$50,843.30
 ACH & EFTPS Transfers (Fed, State taxes) \$19,275.67
Building & Zoning - Ck# 356 - 357 in the amount of \$950.00
Sewer Fund - Ck# 3258 - 3263 in the amount of \$124,921.73
 Auto deductions in the amount of \$810.67
Water System - Ck# 1055 - 1061 in the amount of \$8,898.17
 Auto deductions in the amount of \$42.92
Cabela Traffic Light - Auto deductions in the amount of \$45.35
Tilden Ridge Traffic Light Fund - Auto deductions in the amount of \$104.67
TIP Traffic Light - Auto deductions in the amount of \$56.55
TIP Street Light Fund - Auto deduction in the amount of \$741.49
West Hamburg Street Light - Auto deduction in the amount of \$224.44
Park & Recreation - Ck# 392 in the amount of \$40.00
Traffic Impact Fund - Ck# 1039 in the amount of \$357.50
BMA Financial Security - Cashier's Check# 446437 in the amount of \$486,774.39

DEBT SERVICE

Tilden Collection System - \$669,397.80
 HMA sewer expansion - \$2,085,050.00

A Motion was made by Fred Herman and seconded by Gene Schappell to authorize the Treasurer to pay all bills prior to closing out the books for 2021. Upon roll call Schappell, Herman and DeLong voted yes.

APPROVAL OF MEETING MINUTES

A Motion was made by Gene Schappell and seconded by Richard DeLong to approve the Workshop Minutes for November 5, 2021 and Regular Minutes for November 10, 2021. Upon roll call Schappell, Herman and DeLong voted yes.

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REPORT - POLICE

- The report for November 2021 was given by Chief McEllroy.

REPORT - SOLICITOR

A Motion was made by Fred Herman and seconded by Richard DeLong to authorize Kozloff Stoudt to advertise for the Capital Improvements Plan Hearing to be held February 9, 2022. Upon roll call Schappell, Herman and DeLong voted yes.

A Motion was made by Gene Schappell and seconded by Richard DeLong to execute the decision granting the Conditional Use Approval for TMBC, LLC dba Cabela's subject to Conditions that the test drives would not occur during night hours and the removal of prohibition was found to be necessary to allow the use. Upon roll call Schappell, Herman and DeLong voted yes.

REPORT - ROADMASTER/DRIVEWAY

The report for November 2021 was given by Road Master Michael Quick.

REPORT - ZONING/BUILDING

- The Report for November 2021 was received.

REPORT - WATER SYSTEM

- The report for November 2021 was submitted by Elite Water Ops.

REPORT - SEWER

- None

REPORT-SECRETARY

- The secretary's report for November 2021 was given by Monica Flower.
- Change in office hours will be Monday through Friday from 8:00 A.M to 4:00 P.M., beginning January 2022 the office will be closed to the public on Fridays but office staff will be present. New hours will be posted on the township website and social media.

PARK & RECREATION

- None

SUBDIVISION/LAND DEVELOPMENT

A Motion was made by Fred Herman and seconded by Richard DeLong to sign and record the Final Subdivision and Land Development Improvement & Financial Security Agreement between Tilden Township and TH Hamburg Properties, LLC/41 Industrial Drive. Upon roll call Schappell, Herman and DeLong voted yes.

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A Motion was made by Gene Schappell and seconded by Fred Herman to grant Final Plan Approval for the Walnut Acres Plan deferring the provision of financial Security under the Land Development Improvements Agreement until prior to issuance of any permit for construction or development, also subject to payment prior to recording of any outstanding township review fees. Upon roll call Schappell, Herman and DeLong voted yes.

OLD BUSINESS

A Motion was made by Fred Herman and seconded by Gene Schappell to adopt Resolution #2021-17 the Final Budget for Fiscal Year 2022. Advertised in the Reading Eagle on November 15, 2021 and posted at the township municipal building on November 15, 2021. Upon roll call Schappell and Herman voted yes; DeLong voted no.

Total General Fund 2022 Budget - \$2,768,158.98

"BE IT HEREBY RESOLVED AND ENACTED, THAT WE, the Board of Supervisors of Tilden Township, hereby adopt the budget for the year 2022, setting forth the estimated expenditures which are hereby appropriated from the revenues available for the current year for the specific purposes set forth, which amounts are more fully itemized in the budget form which is on file with the township secretary."

A Motion was made by Gene Schappell and seconded by Fred Herman to adopt Resolution #2021-18 for Real Estate Tax, To levy real estate taxes, "BE IT HEREBY RESOLVED AND ENACTED by the Board of Supervisors of the Township of Tilden, that a real estate tax of 1.95 mills on each dollar of assessed valuation or the sum of \$.195 on each \$100 dollars of assessed valuation is hereby levied on all property within the municipality and subject to taxation for the fiscal year 2021 for general government, the maintenance of roads, etc." Upon roll call Schappell, Herman and DeLong voted yes. (NOTE: no increase)

A Motion was made by Richard DeLong and seconded by Fred Herman to adopt Resolution #2021-19 to adopt all other taxes. ½ of 1% Real Estate Transfer Tax, Local Services Tax \$52.00 and 5% Amusement taxes (NOTE: same as 2021). Upon roll call, Schappell, Herman and DeLong voted yes.

A Motion was made by Gene Schappell and seconded by Richard DeLong to adopt Resolution #2021-20 to adopt the West Hamburg Street Light Tax. "BE IT HEREBY RESOLVED AND ENACTED by the Board of Supervisors of Tilden Township to levy a street light tax at \$1.00 per front foot for street lights in West Hamburg for the fiscal year 2022 (NOTE: same as 2021)." Upon roll call, Schappell, Herman and DeLong voted yes.

A Motion was made by Richard DeLong and seconded by Gene Schappell to adopt Resolution #2021-21 to adopt Street Light Taxes in the Tilden Industrial Park. "BE IT HEREBY RESOLVED AND ENACTED by the Board of Supervisors of the Township of Tilden to levy a street light tax in the Tilden Industrial Park at .00068 (\$.68 per \$1,000) based upon the assessed valuation" (NOTE: same as 2021)." Upon roll call Schappell, Herman and DeLong voted yes.

A Motion was made by Gene Schappell and seconded by Richard DeLong to adopt Resolution #2021-22 to adopt sewer rates in the Tilden Industrial Park. "BE IT HEREBY RESOLVED, that the sewer rates in the Tilden Industrial Park remain at \$180.00 per quarter (minimum 0-16,000 gallons and \$19.00 per 1,000 gallons or portion there of above 16,000 gallons) (NOTE: same as 2021)". Upon roll call, Schappell, Herman and DeLong voted yes.

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A Motion was made by Fred Herman and seconded by Richard DeLong to adopt Resolution #2021-23 to adopt sewer rates in West Hamburg and the Pleasant Hills Mobile Home Park. "BE IT HEREBY RESOLVED, that the sewer rates in West Hamburg and the Pleasant Hills Mobile Home Park remain at \$180.00 per quarter. Upon roll call, Schappell, Herman and DeLong voted yes.

A Motion was made by Fred Herman and seconded by Gene Schappell to adopt Resolution #2021-24 to adopt a fire tax, "BE IT HEREBY RESOLVED AND ENACTED, by the Board of Supervisors of the Township of Tilden, that a fire tax of .15 mills on each dollar of assessed valuation or the sum of \$.015 on each \$100 dollars of assessed valuation is hereby levied on all property within the municipality and subject to taxation for the fiscal year 2022 for Fire Services (NOTE: no increase/decrease). Upon roll call, Schappell, Herman and DeLong voted yes.

NEW BUSINESS

A Motion was made by Gene Schappell and seconded by Fred Herman to approve and advertise the Schedule of Meetings for 2022 in the Reading Eagle. Upon roll call Schappell, Herman voted yes, DeLong voted no.

A Motion was made by Fred Herman and seconded by Richard DeLong to adopt Resolution #2021-25 to appoint Reinsel, Kuntz, Leshar LLP (RKL) as Township CPA for 2022 and confirming Kozloff Stoudt to advertise. Upon roll call Schappell, Herman and DeLong voted yes.

A Motion was made by Fred Herman and seconded by Gene Schappell to approve revised 2022 MMO - Police Pension. Upon roll call Schappell, Herman and DeLong voted yes.

A Motion was made by Fred Herman and seconded by Richard DeLong to support Gene Schappell's efforts to pursue Community Development discussions. Upon roll call Schappell, Herman and DeLong voted yes.

- Adoption of Resolution #2021-26 - Rental Inspection fee is tabled until February 2022.

MISCELLANEOUS

- None

ADJOURNMENT

A Motion was made by Richard DeLong and seconded by Fred Herman to adjourn the meeting @ 9:19 P.M. Upon roll call Schappell, Herman and DeLong voted yes.

ATTEST:

Lorraine Ramirez
Assistant Secretary