

**TILDEN TOWNSHIP BOARD OF SUPERVISORS**

Thursday, December 12, 2013  
 Regular Meeting  
 End-of-Year meeting  
 Budget Adoption

The Tilden Township Board of Supervisors met in the Township Municipal Building with the following present: Supervisors Gene Schappell, Russell Werley and Carl Spatz, Township Secretary, Cheryl Haus, Township Solicitor, James Lillis and several residents. A copy of the roster is on file with the secretary.

The meeting was called to order by Chairman Russell Werley, at 7:03 P.M. followed by the Pledge of Allegiance.

**PUBLIC PARTICIPATION****PAYMENT OF BILLS**

A motion was made by Carl Spatz and seconded by Gene Schappell to pay the following bills.

General Fund - Ck# 18327-18354 in the amount of \$49,726.93  
     Void checks # 18332 & 18333  
     Auto deductions in the amount of \$621.54  
 Payroll - Ck# 12518-12540 in the amount of \$20,670.35  
     ACH & EFTPS Transfers (Fed, State taxes & Aflac)  
     \$8,457.08  
 Sewer Fund - Ck# 2636-2644 in the amount of \$1,013,842.98  
     Auto deductions in the amount of \$251.14  
 TIP Traffic Light Fund - Auto deductions in the amount of \$46.17  
     Ck # 2025 & 2026 in the amount of \$762.95  
 TIP Street Light Fund - Auto deduction in the amount of \$621.96  
 Tilden Ridge Traffic Light Fund - Auto deductions in the amount of \$88.82  
 Building & Zoning - Ck# 171 in the amount of \$29,664.33  
 Cabela's Traffic Light - Ck # 2020 in the amount of \$ 131.00  
     Auto deductions in the amount of \$ 56.09

Upon roll call, Spatz, Schappell and Werley voted yes.

**DEBT SERVICE**

Building - \$737,400.00  
 Tilden Collection System - \$ 3,704,000.00  
 HMA sewer expansion - \$4,544,541.13  
 Park & Recreation owes Sovereign Grant \$42,637.49

A motion was made by Gene Schappell and seconded by Carl Spatz to pay all bills prior to closing the books for 2013. Upon roll call, Schappell, Spatz and Werley voted yes.

**APPROVAL OF MINUTES**

A motion was made by Russ Werley and seconded by Gene Schappell to approve the workshop minutes of November 8, 2013. Upon roll call, Spatz, Schappell and Werley voted yes.

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**A motion was made by Gene Schappell and seconded by Carl Spatz to approve the regular meeting minutes of November 14, 2013. Upon roll call, Spatz, Schappell and Werley voted yes.**

**REPORT - POLICE**

The report for November, 2013 was received. 92 incidents were handled, 1,402 miles were put on vehicles and 124.94 gallons of fuel were used.

**REPORT - SOLICITOR**

**REPORT - ZONING/SEO**

The report for November, 2013 was received

**REPORT - DRIVEWAY/ROADMASTER**

The Report for November, 2013 was received.

**A motion was made by Russ Werley and seconded by Carl Spatz to approve the Winter Equipment Rental Quotes (see attached) for 2013-2014. Upon roll call, Werley, Spatz and Schappell voted yes.**

Two quotes were received for removal of trees at pump station # 2. One from Bob's Tree Service of Leesport in the amount of \$1,000.00 and one from Varner's Tree Service in the amount of \$500.00.

**A motion was made by Russ Werley and seconded by Gene Schappell to award the service to Varner's Tree Service in the amount of \$500.00 to cut down the trees only. Upon roll call, Werley, Schappell and Spatz voted yes.**

**REPORT-SECRETARY**

The secretary's report For November, 2013 was given by Cheryl Haus.

The annual records auditor was in November 19 & 20, 2013 to prepare for the 2013 records audit.

Ms. Haus stated that at this time, the office is very slow.

**A motion was made by Carl Spatz and seconded by Gene Schappell to approve the sharing, of the printing and mailing of county and township tax bills, with the County of Berks. Upon roll call, Spatz, Schappell and Werley voted yes.**

Ms. Haus also stated the office used by Representatives Tim Seip and Mike Tobash is vacant.

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REPORT - PARK & RECREATION

REPORT - OLD BUSINESS

A motion was made by Gene Schappell and seconded by Carl Spatz to adopt Resolution # 12, 2013, the final budget for fiscal year 2014, as advertised in the Reading Eagle-Times on November 19, 2013 and posted at the township municipal building on November 19, 2013.

Total General Fund 2014 Budget - \$1,306,010.00

"BE IT HEREBY RESOLVED AND ENACTED, THAT WE, the Board of Supervisors of Tilden Township, hereby adopt the budget for the year 2014, setting forth the estimated expenditures which are hereby appropriated from the revenues available for the current year for the specific purposes set forth, which amounts are more fully itemized in the budget form which is on file with the township secretary." Upon roll call, Schappell, Spatz and Werley voted yes.

A motion was made by Carl Spatz and seconded by Gene Schappell to adopt Resolution # 13, 2013, to levy real estate taxes, "BE IT HEREBY RESOLVED AND ENACTED, by the Board of Supervisors of the Township of Tilden, that a real estate tax of 1.2 mills on each dollar of assessed valuation or the sum of \$.12 on each \$100 dollars of assessed valuation is hereby levied on all property within the municipality and subject to taxation for the fiscal year 2014 for general government, the maintenance of roads, etc." Upon roll call, Spatz, Schappell and Werley voted yes.

A motion was made by Carl Spatz and seconded by Gene Schappell to adopt Resolution # 14, 2013, to adopt all other taxes. ½ of 1% Real Estate Transfer Tax, Local Services Tax \$52.00 and 5% Amusement taxes. Upon roll call, Spatz, Schappell and Werley voted yes.

A motion was made by Russ Werley and seconded by Carl Spatz to adopt Resolution # 15, 2013, to adopt the West Hamburg Street Light Tax. "BE IT HEREBY RESOLVED AND ENACTED by the Board of Supervisors of Tilden Township to levy a street light tax at \$.45 per front foot for street lights in West Hamburg for the fiscal year 2014." Upon roll call, Schappell, Spatz and Werley voted yes.

A motion was made by Russ Werley and seconded by Carl Spatz to adopt Resolution # 16, 2013, to adopt Street Light Taxes in the Tilden Industrial Park. "BE IT HEREBY RESOLVED AND ENACTED by the Board of Supervisors of the Township of Tilden to levy a street light tax in the Tilden Industrial Park at .00068 (\$.68 per \$1,000) based upon the assessed valuation." Upon roll call, Schappell, Spatz and Werley voted yes.

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A motion was made by Gene Schappell and seconded by Carl Spatz to adopt Resolution # 17, 2013, to adopt sewer rates in the Tilden Industrial Park. "BE IT HEREBY RESOLVED, that the sewer rates in the Tilden Industrial Park remain at \$180.00 per quarter (minimum 0-16,000 gallons and \$19.00 per 1,000 gallons above 16,000 gallons)". Upon roll call, Schappell, Spatz and Werley voted yes.

A motion was made by Russ Werley and seconded by Gene Schappell to adopt Resolution # 18, 2013, to adopt sewer rates in West Hamburg and the Pleasant Hills Mobile Home Park. "BE IT HEREBY RESOLVED, that the sewer rates in West Hamburg and the Pleasant Hills Mobile Home Park remain at \$180.00 per quarter. Upon roll call, Schappell, Spatz and Werley voted yes.

A motion was made by Gene Schappell and seconded by Carl Spatz to adopt Resolution # 19, 2013, to adopt a fire tax, "BE IT HEREBY RESOLVED AND ENACTED, by the Board of Supervisors of the Township of Tilden, that a fire tax of .25 mills on each dollar of assessed valuation or the sum of \$.025 on each \$100 dollars of assessed valuation is hereby levied on all property within the municipality and subject to taxation for the fiscal year 2014 for Fire Services. Upon roll call, Schappell, Spatz and Werley voted yes.

REPORT - SUBDIVISIONS / LAND DEVELOPMENT

REPORT - NEW BUSINESS

A motion was made by Russ Werley and seconded by Gene Schappell to set the time for the Re-Organization meeting and regular meeting for Tilden Township for Monday, January 6, 2014 @ 8:00 a.m. Upon roll call, Schappell, Spatz and Werley voted yes.

A motion was made by Russ Werley and seconded by Carl Spatz to set the time for the Auditor's Re-Organization meeting for Tuesday, January 7, 2014 @ 7:00 p.m. Upon roll call, Werley, Spatz and Schappell voted yes.

A motion was made by Gene Schappell and seconded by Carl Spatz to set the meeting dates for 2014. (see attached) Upon roll call, Schappell, Spatz and Werley voted yes.

A motion was made by Russ Werley and seconded by Carl Spatz to repay \$10,000.00, (\$2,000.00 from the Park & Recreation checking account and \$8,000.00 from the Tilden Township General Fund # 451.300), to the Sovereign Grant Fund. Upon roll call, Werley, Spatz and Schappell voted yes.

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Russ Werley thanked the Supervisors, employees, residents and Professional Counsel for the help he received as Township Supervisor.

**MISCELLANEOUS CORRESPONDENCE** was available with the Secretary as well as minutes and reports of all Boards in Tilden Township.

**ADJOURNMENT**

A motion was made by Russ Werley and seconded by Carl Spatz to adjourn the meeting at 7:44 P.M. Upon roll call, Werley, Spatz and Schappell voted yes.

ATTEST:

Cheryl A. Haus,  
Secretary